

## Letter of Recommendation

Please complete and return to:  
 Angie Gardiner  
 Department of Mathematics  
 155 South 1400 East, Rm 233  
 Salt Lake City, UT 84112-0090  
 (Campus Mail: 233 JWB)  
 gardiner@math.utah.edu

\_\_\_\_\_ is applying for a position as a tutor / grader / computer lab assistant with the Mathematics Department at the University of Utah. The department would appreciate your assistance in helping evaluate this student as a potential T. Benny Rushing Mathematics Student Center staff member. Thank you.

**How well do you know the applicant?**

Very well                  Fairly well                  Slightly/not well at all

**In what context do you know the applicant?**

Instructor \_\_\_\_\_ (courses)

Supervisor \_\_\_\_\_ (job)

Other \_\_\_\_\_ (describe)

**Please evaluate the student in the following categories:**

	Superior*	Excellent	Good	Fair	Poor	Not Observed
Knowledge of mathematics						
Commitment / Responsibility						
Ability to work with others						
Ability to follow directions						
Ability to communicate orally						
Initiative						
Ability to adapt to new situations						
Concern for others, patience, sensitivity						

\*Please use only if the student is truly outstanding.

**Recommendation:**

Strongly recommend      Recommend      Recommend with reservation      Not recommend  
 (\*\*Please explain\*\*)

**Name** \_\_\_\_\_ **Position or Title** \_\_\_\_\_

**Signature** \_\_\_\_\_ **Institution** \_\_\_\_\_

**Date** \_\_\_\_\_ (Please write any additional comments on the back of this sheet)