Math Instructor Training Workshop Schedule
August 2018

Wednesday August 8
8:00-9:20 Icebreaker Activity and Continental Breakfast (LCB 219)
(Kelly MacArthur, Anna Nelson, Greg Handy, Jenny Kenkel, Becky Terry)
9:30-9:40 Welcome and Introductions (Elena Cherkaev, Nat Smale, Paula Tooman, Jingyi Zhu, Kelly MacArthur) (LCB 219)
9:50-10:50 “Graduate Study in Utah” (Peter Alfeld) (LCB 219)
11:00-12:00 Videotaping baseline lecture (5 min.) lesson from Calculus or Precalculus/Stats on one of the assigned topics (LCB 219)
12:00-12:30 Lunch Break (We'll provide lunch.)
12:30-3:00 Continue videotaping baseline lecture (LCB 219)

**Assignment for Thursday – Watch and critique Baseline Lecture #1 and Prepare Practice Lecture #2**

Thursday August 9
9:00-9:50 “What Does it Mean to Teach as a Graduate Student?” (Anna, Greg, Jenny, Becky) (JFB 102)
10:00-10:30 Tutoring Center and Grader Information (Lisa Penfold) (JFB 102)
10:45-11:30 “American Education: What to Expect from your Students” panel (Qing, Sabine, Allechar, Stefano) (JFB 102)
11:30-12:00 “Teaching to Mathemaphobic Students” (Kelly) (JFB 102)
12:10-1:30 Practice lecture #2: (5 min) topic from Calculus or College Algebra (LCB 215, LCB 219, JFB 102 & LCB 225)

**Assignment for Friday – Prepare Practice Lecture #3**

Friday August 10
9:00-10:30 “How to be a Lab TA” (Anna, Greg, Jenny, Becky) (JFB 102)
10:45-11:45 Panel Discussion with experienced TAs (JFB102)
11:50-1:15 Practice interactive lecture #3: (5 min) solve a problem from Calculus or College Algebra (LCB 215, LCB 219, JFB 102 & LCB 225)
(afternoon: Nat, Kelly and facilitators make fall teaching assignments.)
**Assignment for Tuesday – Write a 15 minute lab assignment on actual course content. Email your pdf assignment to Jenny Kenkel at kenkel@math.utah.edu .

Monday August 13
8:30-4:30 All day University TA Orientation

**Students pick up course materials for assigned courses**
Tuesday August 14
1:00-1:30  “Minimizing Risk and Maintaining a Respectful Environment in the Classroom” (Davar Khoshnevisan & Tommaso de Fernex) (JFB 102)
1:30-2:15  LGBTQ Resource Center (Gabriella Blanchard) (JFB 102)
2:30-3:00  Dean of Students services (Lori McDonald) (JFB 102)
3:00-3:30  Office of Equity and Diversity (Kathryn Stockton) (JFB 102)
3:45-4:15  "Resources for You from the Center for Teaching and Learning Excellence" (CTLE) (JFB 102)
4:15-4:45  Counseling Center (Jake Van Epps) (JFB 102)

**Assignment for Wednesday – Prepare Practice Lecture #4, 10 minutes. Please be sure it’s an interactive 10 minutes, not just a lecture, from your assigned course material.**

Wednesday August 15
1:00-1:40  Course Coordinator Panel (Kelly, Will, Matt, Maggie, Aleksandra, Rebecca, Jyothsna) (JFB 102)
1:40-2:00  “How to Set Up Your Departmental Web Page” (Pieter Bowman) (LCB 115)
*Facilitators hand back feedback on lab assignments
2:15-2:45  “Canvas Basics” (Matt Cecil) (LCB 115)
3:00-3:30  FERPA training (Kelly MacArthur) (LCB 115)
3:40-5:00  Practice interactive lecture #4: (10 min) Present an interactive class segment. (JFB 102, LCB 219, JFB 101)

Thursday August 16
9:00-10:00 “Classroom Management” (Anna, Greg, Jenny, Becky) (JFB 102)
10:00-10:30 Empowerment Training (Kelly, Anna, Greg, Jenny, Becky) (JFB 102)
10:40-11:15 Understanding Discrimination Policies (Sarah Carlquist) (JFB 102)
11:20-11:50 “Administrative Tips from the Advisor” (Angie Gardiner) (JFB 102)
12:00-12:45 "Options after graduation” panel (Katrina Honigs, Evelyn Lamb, Matt Housley) (JFB 102)

**Assignment for Friday – Prepare Practice Lecture #5, 10 minutes. This should be a follow-up interactive class segment.**

Friday August 17
9:00-10:00  “Assessing your Students using Exams, Quizzes and Homework” (Anna, Greg, Jenny, Becky) (JFB 102)
10:15-1:00 Final Videotaping: lecture #5: (10 min) Interactive lecture from topic in assigned course. (JFB 102)
1:00-2:00 Pizza Lunch Celebration--Find out about groups (AWM, SIAM, GSAC) within the department to join and benefit from during your graduate student years here.