## **Graduate Student Travel Funds**

The Math Department offers limited funding to support graduate students to attend conferences, workshops, summer schools, etc.

Amount. Due to limited funding, each applicant is limited to \$750 from this source.

**Eligibility.** Any graduate student in the Math Department who has not received support from this fund before and has passed three written qualifying exams may apply. In exceptional cases a graduate student of good standing who does not satisfy these conditions may be considered. Applications are accepted year around. We note that funds are limited so we strongly encourage students to first seek other funding (say from your advisor or the conference) before applying to this fund.

## Applying.

- 1. Please send the following files to the committee. For academic year 2023–24, please send your files to Li-Cheng Tsai <<u>licheng.tsai@utah.edu</u>>
  - a. A letter to the committee justifying the travel, including a rough budget with explanations, letting the committee know if you have passed the Qualifying Exams, Oral Exam, if you have received funding in the past, and who your supervising faculty member is.
  - b. Arrange a letter from a supervising faculty member sent to the committee. An informal email would suffice.
  - c. Any relevant supplemental material, for example, the conference invitation.
- 2. Please apply concurrently for the Graduate Student Travel Assistance Award (<u>https://gradschool.utah.edu/funding/travel-assistance/travel-assistance-award.php</u>) as long as you are eligible for the award (presenting at a conference and haven't received it before). This is a way for us to maximize the capacity of the limited funds. The award requires matching funds from the Department, which we will do through the Graduate Student Travel Funds for successful applications of the award.

**Review and outcome.** The application will be reviewed by a two-person subcommittee of the graduate committee. Upon receiving the full application, the committee will make the decision. Then, the applicant, the letter-writing faculty member, and the graduate committee chair will be notified in email regarding the results, along with the amount funded if successful. Priorities for funding will be given to applicants who are invited to give a presentation of original results, and who have passed the oral qualifying exam.