

Letter of Recommendation

Please complete and return to:
 Director of Undergraduate Services
 Department of Mathematics
 155 South 1400 East, Rm 233
 Salt Lake City, UT 84112-0090
 (Campus Mail: 233 JWB)
 ugrad_services@math.utah.edu

_____ is applying for a position as a tutor / grader / computer lab assistant with the Mathematics Department at the University of Utah. The department would appreciate your assistance in helping evaluate this student as a potential T. Benny Rushing Mathematics Student Center staff member. Thank you.

How well do you know the applicant?

Very well Fairly well Slightly/not well at all

In what context do you know the applicant?

Instructor _____ (courses)

Supervisor _____ (job)

Other _____ (describe)

Please evaluate the student in the following categories:

	Superior*	Excellent	Good	Fair	Poor	Not Observed
Knowledge of mathematics						
Commitment / Responsibility						
Ability to work with others						
Ability to follow directions						
Ability to communicate orally						
Initiative						
Ability to adapt to new situations						
Concern for others, patience, sensitivity						

*Please use only if the student is truly outstanding.

Recommendation:

Strongly recommend Recommend Recommend with reservation
 (**Please explain**) Not recommend

Name _____ **Position or Title** _____

Signature _____ **Institution** _____

Date _____ (Please write any additional comments on the back of this sheet)